

MINUTES

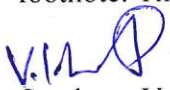
Minutes of the meeting of the committee under the chairmanship of Controller of Examination held on 10th July 2019 at 4pm in COE's office, Admin building, Central University of Karnataka. Controller of Examination welcomed the members and introduced the agenda for the discussion.

The following members were present:

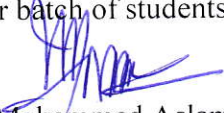
1. Controller of Examination- Chairman
2. Prof. Romate John, IQAC, Member
3. Prof. Aslam M Member
4. Prof. Basavaraj Donur, Member
5. Dr. Jeyavel, Coordinator, SWAYAM- Member - Convenor
6. Dr. Sandeep, V. Coordinator NPTEL- Member

After a thorough discussion, the committee has recommended the followings.

1. HOD's/Coordinators may give brief introduction of the whole syllabus of the programme and may suggest/guide the students to take MOOC courses during Two/Three year course programme period wherever necessary except final semester end programme. Further, Department Heads/ Coordinators suggest/ inform the student the allowed credit requirement for the semester end programme of the concerned semester to undergo MOOC courses and direct them to take MOOC courses of the same/allowed credits.
2. HOD's/Coordinator inform the students, that only one online MOOC independent course per semester is allowed over their credit requirements during running semester period only. This can be considered as non-credit courses and will not be counted for Credit or GCPA calculation. However, it will be mentioned in the grade card/marks sheet in the concerned semester.
3. Further, if a student has prior to the semester/after the semester period completed online courses such courses are not considered and will not be include in the grade card/marks card.
4. If student, who has taken MOOC courses more than the allotted credits, (ie., 2+2=4 credits or 4 credits instead of 3 credit etc.), the committee recommended to mention the allowed credits in the marks statement; however the credits acquired by the students would also be mentioned in footnote. This item is for the exiting and prior batch of students only.


Dr. Sandeep, V.
Member


Dr. S. Jeyavel,
Member , Convenor


Prof. M A Mohammed Aslam
Member


Prof. Basavaraj P Donur,
Member


COE,
Chairman


Prof. Romate P John,
Director, IQAC,

CENTRAL UNIVERSITY OF KARNATAKA

Guidelines for Implementing UGC SWAYAM and NPTEL MOOC courses

As per the direction of MHRD, Govt. of India and UGC (Credit Framework for Online Learning Courses through SWAYAM) Regulation, 2016, New Delhi, dated 19th July 2016, the Central University of Karnataka has accepted the inclusion of Massive Open Online Courses (MOOC) in course curriculum of the programs offering by all departments and facilitated for availing credit transfer. The necessary approval to implement MOOC in all departments is already taken place in 17th & 19th Academic Council Meeting.

Following guidelines made for successful implementation of MOOCs at CUK:

1. The departments should decide on following and bring to the notice of Board of Studies (BOS) about these changes in the curriculum:
 - a) No. of MOOCs per semester of a program,
 - b) Nature of course category under which MOOCs proposed (elective, core, foundation etc.),
 - c) Credits of MOOCs (fix it based on availability with NPTEL & SWAYAM).
2. All departments may try to introduce at least one MOOC course per semester in their curriculum of different programs offering. Further, the departments can only allow up to 20% of the total courses being offered in a particular program in a Semester through the online learning courses provided through SWAYAM / NPTEL platform.
3. The students are allowed to take any suitable MOOC course under "elective" based on the advice of faculty / Head, which may differ from other students in the class. In case of course category is Core & foundation, then all the students in the class should take the same course.
4. Generally, MOOCs are of 4/8/12 weeks had to be considered as 1/2/3 credits respectively.
5. The departments shall give the equivalent credit weightage to the students for the credits earned through MOOCs platforms (SWAYAM and NPTEL) in the credit plan of the program and allowed the credit transfer/mobility.
6. The examination section shall incorporate the total marks out of 100 / grade obtained by the student and no need to print the internal assessment and final (end semester) exam marks separately in grade sheets. The department will send the detailed list of students along with certificate/s that counts for calculation of SGPA / CGPA / percentage and final award of the degree by the University.
7. When a student take more than one course (1 credit + 2 credits) for the required three credit, two title could be mentioned in the marks statement. In credit column total credit will be mentioned and average marks out of the required max mark (100) only printed in the marks statement and calculated for SGPA/CGPA. If a student fail in any one course out of two which fulfil his requirement (1 credit + 2 credits), he would be considered for credit transfer after completing his required credits only.
8. The students can take extra additional MOOC courses in a semester if they are interested. This information can be added to their semester grade sheets and but, not considered for calculation of SGPA / percentage.
9. The evaluation is based on predefined norms and parameters by SWAYAM / NPTEL only. There is no role of the University in the evaluation process of MOOCs.

S. J. ✓

V. H. P. 18/2/17

18/2

10. The exam registration fee of MOOC will be paid by the students. SWAYAM / NPTEL will decide the fee concession if any. The University will not refund or support financially in any case.
11. NPTEL / SWAYAM Local chapter will recommend the eligible students at the maximum number for scholarship/concessionaries per the rules/criteria decided by NPTEL.
12. The University is trying to establish the physical facilities like, computer facilities, library, laboratories etc. that is essential for pursuing the MOOC's courses. These facilities shall be made available to the students full-fledged in future.
13. Each department must designate a faculty coordinator / facilitator to guide the students throughout the MOOCs.
14. No department shall refuse any student for credit mobility for the courses earned through MOOCs.
15. The departments follow below in case of
 - a) *NOT qualified*: If a student is not able to qualify (less than 40% score) in MOOC, he/she shall redo the same course (if available) / different course in the consecutive semester and fulfil the credits lagging in the previous semester. This will NOT be considered as 'Backlog'. In case, the student fails to enrol the course in a consecutive semester, this will be considered as 'Backlog'.
 - b) *Enrolled the course, but NOT registered / NOT attempted the exam*: If a student is enrolled the MOOC, but fails to register the final exam or fail to attempt the final exam (absent), he/she shall redo the same course (if available) / different course in the consecutive semester and fulfil the credits lagging in the previous semester. This will be considered as 'Backlog'.
 - c) *Enrolled in non-credit MOOCs*: If a student is enrolled the non-credit MOOC as predefined by SWAYAM / NPTEL, this attempt will NOT be considered for credit transfer as well as an entry in marks/grade sheet.
 - d) *Final Exam not conducted by SWAYAM / NPTEL*: If a student is enrolled the MOOC (credited course), but the final exam is not conducted due to some reasons declared by SWAYAM / NPTEL, then he/she shall redo the same course (if available) / different course in the consecutive semester and fulfil the credits lagging in the previous semester. This will be NOT considered as 'Backlog'.
16. The departments consider allowing online courses of SWAYAM and NPTEL if:
 - a) There is non-availability of suitable teaching staff for running a course in the Department *or*
 - b) The facilities for offering the elective papers (courses) are not on offer in the Department but are available on the SWAYAM / NPTEL platform, and then the student may seek for such programmes.
 - c) The courses offered on SWAYAM / NPTEL would supplement the teaching-learning process in the Department.
17. The departments will collect the students' enrolment in MOOCs through faculty coordinator in the early stage of the semester and submit the MOOCs results to examination section along with end semester exams results.
18. These guidelines will be updated time to time based on the regulations / orders / circulars/ amendments received from UGC / MHRD / SWAYAM / NPTEL.

S. J.

V. B. 18/2/19

M. 18/2

As per the UGC guidelines, the ICT enabled and online courses are to be adopted by every institution using the SWAMY/NPTEL platform, which will improve teaching-learning process positively if the various departments in the University try to adopt it. In this regard, Central University of Karnataka has taken initiation to introduce the online courses in almost all departments. The SWAMY/NPTEL MOOC's will influence the teaching-learning process positively and bring the following benefits to the students.

A. Benefits

- 1) Provides wide connectivity in accessing higher education national wide
- 2) Creates an open platform for continuous learning to aspiring learners and updating knowledge
- 3) Improves quality in higher education
- 4) Accessed by anyone, anytime and anywhere i.e., no time botheration.
- 5) Offers knowledge content on emerging areas in learners domain
- 6) Affordable e-learning model compared to formal education
- 7) Addresses the issue of non-availability of faculty in the institution to teach students' interested course.
- 8) Encourages interdisciplinary/multidisciplinary approach learning
- 9) Matches with the curriculum in the existing model
- 10) Allows credit transfer for the students
- 11) Scholarships for Meritorious Students
- 12) Fee concession (50 %) for SC/ST students

B. Opportunities

- 1) Helps the students in preparing for technical jobs and competitive examinations conducted by government agencies thereby improves the employability
- 2) Highly recognized certifications from IITs / IISc / MNC (industry).
- 3) Placement offers from reputed industries (already TCS calling offers).
- 4) Internships with industries and course instructor.
- 5) Increase networking opportunities with reputed institutes/industries
- 6) High weightage of MOOCs achievements in students' CV / Resume for employment.

S. J. ✓

V. N. S. 10/2/19

Ad 10/2

How exactly the SWAYAM – NPTEL courses go and steps to be followed by the students?

Step 1: Go through carefully NPTEL 2018 Booklet from @ <http://nptel.ac.in> and know about the course instructor and the syllabus

Step 2: Select the course based on your interest and credits requirement for curriculum.

Please note that 12-week course equivalent to 3 credit course,

08-week course equivalent to 2 credit course, and

04-week course equivalent to 1 credit course

Step 3: Go through carefully Timelines / Guidelines for candidates @ <https://onlinecourses.nptel.ac.in/> and enrol for a course through Login using GMAIL, then click on JOIN in course page and complete REGISTRATION.

Step 4: You can select a faculty member from your department as a MENTOR, who can guide/help in clearing doubts/assignments (this option is not compulsory)

Step 5: Continue with your online course by watching videos at <https://onlinecourses.nptel.ac.in/> through login and download the text version of video lectures / PPT presentations shared by course instructor OR you can watch the course videos at YOUTUBE also and save the same.

Step 6: Participate actively in the Discussion forum and ask questions regarding subject to course Instructor if any.

Step 7: Submit the assignments timely and complete your internal assessment for 25 % marks.

Step 8: Do the exam registration before the due date and pay exam fee (including certificate fee) through online payment using Debit / Credit Card.

Step 9: Download the Hall Ticket and attend the final online exam at the examcentre.

Step 10: Get your NPTEL certificate, if score > 40 (hard copy by post and soft copy from your login account).

General Tips to the Students:

- Enrol for more than one course (2 or 3) and continue the courses till fee payment deadline, then finally register for an examination of one course based on your confidence level in course.
- A group of students can choose the same course which makes easy for a) combine study/preparation, b) sharing the course materials, and c) collective effort in the submission of assignments.
- Notes preparation of all weeks can be divided among the students in a group and do the teamwork and help each other.
- Choose a course based on your interest and career opportunities.
- For general queries or issues, participate in Online chat @ <http://nptel.ac.in/> OR contact SPOC – NPTEL Local Chapter OR Coordinator – UGC SWAYAM, CUK.

Dr V. Sandeep, email: vsandeep@cuk.ac.in, contact no. 8861290060

Coordinator, SWAYAM - NPTEL Local Chapter, CUK

Dr S. Jeyavel, email: sjeyavel@cuk.ac.in, contact no. 7411663685

Coordinator, UGC – SWAYAM, CUK

S. Jeyavel

V. Sandeep 18/2/17

Dr S. Jeyavel